

OFFICE OF THE BOARD OF COUNCILLOURS NABADWIP MUNICIPALITY NABADWIP, NADIA

QUOTATION NO. 24/Q/STORE/NM/2022-23 DATED 03..06.2022

Sealed Quotations are invited from the supplier concern for supply of Cover File, Duster Pen etc.

Name of the Items:-

- 1. Bill Extract 100 Pages = 4pic.
- 2. Cover File = 144 pic.
- 3. Computer Printing Paper (A4 Paper)= 125rim.
- 4. Use & Through Blue Pen = 50pic.
- 5. Use & Through Black Pen = 25pic
- 6. Appropriation Register = 1Dozen.
- 7. Duster = 30pic.
- 8. Large Stapler Pin = 10Big Boxes.
- 9. Small Stapler = 5pic.
- **10.** Clip File = **48pic**.
- 11. Wood Pencil = 3Box.
- 12. Marker Pen = (Red & Black) = 2pic.
- 13. Register Khata \$20no. Long Size) = 3pic.
- 14. Whitener = 2pic.
- 15. Peon Book = 12pic.
- 16. Ink Pad = 12pic.
- 17. Duster = 20pic.
- 18. Small Stapler Pin= 1box
- 19. B2B Application Size with Middle Cut Paper = 10Pakets.

Rates should be quoted inclusive delivery Charges to office.

Quotation will be received by the undersigned up to 10.06.2022 at 02.00 P.M. from today.

The articles must be delivered to this office within 7(Seven) days from the date of receipt of the formal work order from this office.

The undersigned reserves the right to accept or reject the lowest rates or whole Quotation without assigning any reason thereof.

Any other information may be had on enquiry from the Store Department of this office on any working day.

Prepared by

Store keeper (In-Charge) Nabadwip Municipality Chairman Nabadwip Municipality

Chairman Nabadwip Municipality