

Nabadwip Municipality

Nabadwip, Nadia

CIRCULAR

No:-137/2020-21

Dated:-Nabadwip, the 03rd November 2020

All officers heading department of Nabadwip Municipality are hereby asked to go through the A/C section note sheet no:-13/2020-21, Dated:-07.10.2020 (Copy enclosed) & comply with the same.

Sd/-

B.K. Saha

Chairperson

Nabadwip Municipality

Copy forward for information:-

1. Executive Officer, N.M
2. Finance Officer, N.M
3. Accountant, N.M
4. Cashier In-Charge, N.M
5. Officer heading Revenue Dept. N.M
6. Officer heading PWD Dept. N.M
7. Officer heading Water Supply Dept. N.M
8. Officer heading Light & Electricity Dept. N.M
9. Store Keeper In-Charge, N.M
10. In-Charge of Education Dept. N.M
11. Sanitary Inspector & Officer heading Public health & Convenience Dept.
12. Office Superintendent, In Charge, N.M
13. Officer heading NUHM & CBPHCS Dept. N.M
14. Officer heading NULM Dept. N.M
15. Sri Somenath Das, Collecting Sarkar, N.M

Chairperson

Nabadwip Municipality

Chairperson
Nabadwip Municipality

Note-Sheet-13/20 10-2021

While passing various bills of different works of the Nabadwip Municipality it is observed that an amount @ of 2% is deducted as GST from the total amount of the bill to be paid & rest portion (12-2=10%) is allowed to the party on behalf of their payment to the Government as balance amount of GST to be paid from their end. In that case no paper document is lying with the Municipality regarding their payment of GST portion to the Government. To avoid any discrepancy in future regarding any default of GST payment by the contractors ,a document as evidence of GST payment(e.g. copy of their GST payment receipt) before payment of their future Bills may be obtained henceforth.

Submitted to the Chairperson, Nabadwip Municipality for his kind information, approval & taking necessary action.

Dated:-07 .10.2020

Approved to

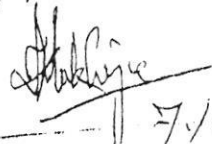
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Pls. take up property

07-10-2020


Finance Officer
Nabadwip Municipality

All the Departments of the Nabadwip Municipality are requested to follow the proposal as approved by the chairperson BOA Nabadwip Municipality & inform the contractors/suppliers accordingly.


7/10/2020
Finance Officer
Nabadwip Municipality