

Nabadwip Municipality
Nabadwip, Nadia

Minutes of proceeding of the meeting of the Board of Administrators of Nabadwip Municipality held its office on 29.09.2020 at 3:00pm

Member Present

- 1) Sri Biman Krishna Saha, Chairperson, Board of Administrators, N.M
- 2) Sri Sachindra Basak, Members of the Board of Administrators, N.M
- 3) Smt. Chaitali Guin, Members of the Board of Administrators, N.M
- 4) Sri Mihir Kanti Pal, Members of the Board of Administrators, N.M
- 5) Sri Netai Chandra Das. Members of the Board of Administrators, N.M

Officer present: Sri Amitabha Bhattacharya, Executive Officer, Nabadwip Municipality

Sri Biman Krishna Saha, Chairperson, Nabadwip Municipality takes the Chair and the meeting begin.

Resolution No.01 (Item No:1):- Question :- N I L

Resolution No.02(Item No:-2) :- Read and confirmed the Minutes of Proceedings of the last meeting of the Board of Administrators of Nabadwip Municipality held on 28.08.2020

Resolution No.03 (Item No.3):- Taken up the item for consideration of the business postponed from the last ordinary meeting of the Board of Administrators of Nabadwip Municipality.

(No business postponed last ordinary meeting of the Board of Administrators of Nabadwip Municipality the item stands left out).

Item No:04 :- Other Matters.

Serial No:-01:- Resolved the action taken by Chairperson, Nabadwip Municipality in approving the following Comparative Statement in anticipation of the approval of the Board of Administrators of Nabadwip Municipality

- a) Supply of drain brush, Cane Basket, Dhama etc within Nabadwip Municipal area, Vide contract no:- NM/PHCT/NIQ-13e/2020-21
- b) Supply of Lime ,Bleaching, Phenyl, Acid etc for Nabadwip Municipality vide contract no:-NM/PHCT/NIQ-12e/2020-21
- c) Repairing & Maintenance of electric crematorium furnace with Nabadwip Municipal area vide contract no:- NM/PHCT/NIQ-11e/2020-21

Serial No:-02:- Resolved the action taken by Chairperson, Nabadwip Municipality in approving the following re appropriation in the Budget Estimate 2020-21 in anticipation of the approval of the Board of Administrators of Nabadwip Municipality

Heads under which the proposed expenditure will fall	Actual expenditure up to date of proposal	Amount as passed in the budget after transfers already sanctioned	Amount as they will stand after reappropriations
Building of new construction	NIL	Rs 4,00,000/-	Rs 7,00,000/-
Heads under which the proposed reduce will fall (Salary of PTMO)	Rs 11,59,800/-	Rs 11,50,560/-	Rs 4,50,560/-
Heads under which the proposed expenditure will fall (Orientation of MAS)	Rs 1,96,600/-	Rs 1,00,000/-	Rs 2,50,000/-
Heads under which the proposed reduce will fall (Salary of FTMO)	Rs1,52,160/-	Rs18,25,920/-	Rs 15,75,920/-

Serial No:-03:-To consider the note of Finance Officer, Nabadwip Municipality regarding as per the UDMA department order no:-734(110)/MA/O/C-4/2M-11/2017,Dated:-02.09.2020 regarding joint signatories of the bank accounts of the ULB's will be by Executive Officer & Finance Officer as per Amended Municipal Rule 2017,69A, in place of Chairperson & Finance Officer of the ULB. & it is also stated in the said order that close all the existing bank accounts except the accounts related to the central sector schemes & revenue account & transfer the schematic fund to the local fund account of the linked Treasury. This matter has been placed in the BOA meeting for discussion after discussion the said matter is passed & approved.

Serial No:-04:- Taken up the report of Gopa Saha Poddar regarding as per the application received vide docket no 8598-R1,dated:-20.08.2019 the name of Sabita Dey residing at Kalitala Road, ward No:-20,Nabadwip,Nadia was sanctioned her name under Housing for All programme. But it is very unfortunate that aforesaid beneficiary died & in such situation the family members of Sabita Dey unanimously decided the name of Subrata Dey as beneficiary in the scheme mentioned above. This matter already passed in the BOC meeting vide no:-5(5),dated:-27.09.2019. This matter has been placed in the BOA meeting for discussion after discussion the said matter is passed & approved.

Serial No:-05:- Taken up the report of Gopa Saha Poddar regarding as per the application received vide docket no 13924-R1,dated:-06.08.2019 the name of Mrinal Sen residing at Biswas Para Road, ward No:-18,Nabadwip,Nadia was sanctioned her name under Housing for All programme. But it is very unfortunate that aforesaid beneficiary died & in such situation the family members of Mrinal Sen unanimously decided the name of Menaka Sen as beneficiary in the scheme mentioned above. This matter already passed in the BOC meeting vides no:-Addenda/02,dated:-28.02.2020. This matter has been placed in the BOA meeting for discussion after discussion the said matter is passed & approved.

Serial No:-06:- Resolved the action taken by Chairperson, Nabadwip Municipality in approving the following Comparative Statement in anticipation of the approval of the Board of Administrators of Nabadwip Municipality

- a) Supply of LED street light within Nabadwip Municipality vide contract no:-NM/LE/NIT-10e/2020-21
- b) Supplying some material for water log area in different location of Nabadwip Municipality Quotation No:-10/PWDQ/2020-21
- c) Operation & Maintenance work of Nabadwip Vivekananda Stadium vide NIT No:-07/PWDQ/2020-21
- d) Lease of office canteen (For one Year) under Nabadwip Municipality quotation no:-08/PWDQ/NM/2020-21

Serial No:-07:- Resolved the action taken by the Chairperson, Nabadwip Municipality in approving the following NOC in anticipation of the approval of the Board of Administrators of Nabadwip Municipality

- Mr Bishnupada Biswas Son of Panchanan Biswas to change the character of land from AUSH to VITI situated at kolerdanga Lane, Holding No 34/146, Ward No:-24, Mouza- Teghari, J.L No:-029, Khatian No:-Sabak-R.S 1924, 1938, 1973, HAL-LR-9063 (1311029), Plot No:-Sabak RS-724, LR-724, Land Area:-0.0352 acre as per Parcha & 0.0352 acre as per deed.

Serial No:-08:- Resolved the action taken by the Chairperson, Nabadwip Municipality in approving the following NOC in anticipation of the approval of the Board of Administrators of Nabadwip Municipality

- Mrs Mampi Debnath Ghosh W/o Arka Ghosh to change the character of land from DOBA to VITI situated within Teghari Field Rd holding no:-72/1/E, Ward No:-24. Mouza- Teghari, J.L No:-029, Khatian No:-Sabak-LR 1824 HAL-LR 8029(1311029) Plot No:-Sabak RS 758/4082, LR 754/4082, Land Area:-0.032 acre as per Parcha & 0.032 acre as per deed.

Serial No:-09:- Taken up the prayer of Mrinal Kanti Saha regarding transfer of his own proposed land to Nabadwip Municipality vide Mouza-20, Ward No:-15, Holding No:-41/1, Khatian LR-29377, LR-10377 (DAG) Land area:-6.50 Satak, Khatian No LR 10317. This matter has been placed in the BOA meeting for discussion after discussion the said matter is passed & approved.

Serial No:-10 :- Taken up the report of Sri Swapan Saha, SAE. N.M. in sanctioning the allotment of the house previously sanctioned in the name of Birendra Saha, Pratapnagar, Ward No-5, Nabadwip, Nadia, Birendra Saha died on 13/04/2016 & after his departure the family Members of Birendra Saha unanimously decided the name of Bharati Saha wife of Late Birendra Saha as beneficiary for sanctioning the allotment of the house under House for All scheme. This matter placed in the BOA meeting for discussion after discussion the said matter is passed and approved.

Serial No:-11:- Resolved the action taken by Chairperson, Nabadwip Municipality in approving the following Comparative Statement in anticipation of the approval of the Board of Administrators of Nabadwip Municipality

- a) Supply of Ballast, Lamp, Holder etc vide quotation no:-48/store/NM/2020-21, date:-25.08.2020
- b) Supply of computer, Table, Chair etc vide quotation no:-49/Store/NM/2020-21
- c) Supply of Sanitizer vide quotation no:-50/store/NM/2020-21, dt:-28.08.2020
- d) Supply of Mask, Guarder, Dustbin, Duster etc vide quotation no:-51/store/NM/2020-21, dt:-28/08/2020
- e) Supply of printing (Car Parking, Separation) form etc vide quotation no:-50/store/NM/2020-21, dt:-28/08/2020
- f) Supply of Fold File, Note Pad, Pen, Calculator etc vide quotation no:-47/Store/NM/2020-21, Dated:-25.08.2020

Serial No:-12:- Resolved the action taken by the Chairperson, Nabadwip Municipality in approving the following NOC in anticipation of the approval of the Board of Administrators of Nabadwip Municipality

- Shyamali Mandal wife of Prahlad Mandal to change the character of land from AUSH to VITI situated within mathapur road holding no:-1335/5, ward no:-06, Mouza-Gangaprasad J.L No:-004, Khatian No:-Sabak:-RS 173, LR 614/1, LR 2431 HAL-LR 21595 (1311004), Plot No:-Sabak RS 158, LR 1210, Land Area :-0.033 acre as per Parcha & 0.033 acre as per deed.

Serial No:-13:- Taken up the report of Sourav Kumar Das ,CMM, NULM, Nabadwip Municipality regarding Fresh Engagement based on Performance Appraisal of Sunipa Basak, Manager-Social Development & Infrastructure under NULM, Nabadwip Municipality, During discussion it is revealed that Sunipa Basak, Manager-Social Development & Infrastructure, joined in her post on 03.09.2016 & her post was renewed for the period upto 02.09.2020. She is likely to complete her renewed period by 02.09.2020 & on the basis of her performance based on formation of S.H.G, formation of ALF, Bank Linkage, SEP-I, SHG-Credit Linkage, SUH component etc. it is hereby decided that the service of Smt Sunipa Basak, Manager, Social Development & Infrastructure under DAY-NULM, Nabadwip Municipality has been extended further period of one year, commencing from 03.09.2020 to & ending on 02.09.2021.

Serial No:-14:- Taken up the report of Sourav Kumar Das ,CMM, NULM, Nabadwip Municipality regarding further renewal of four incumbents of SUH staffs under DAY-NULM. During discussion it is revealed that Sourav Mallick (SUH Manager), Akash Chakraborty (Caregiver), Priyanka Ghosh (Caregiver), Sanjoy Ghosh (Security Guard) joined in their respective posts dated on 04.09.2017 for a period of one year. Four incumbents have been performing their duties satisfactorily since their joining to the post. Considering their performance it has been decided that the service of four incumbents has been extended further period of one year, commencing from 4th September 2020 to ending on 3rd September 2021.

Serial No:-15:- Resolved the action taken by Chairperson, Nabadwip Municipality in approving the following Estimate in anticipation of the approval of the Board of Administrators of Nabadwip Municipality

- Estimate No:-03/2020-21, Dated:-23.09.2020 regarding purchase of laboratory reagent for two UPHCs under NUHM. Total estimated cost of Rs 21,700/-

Serial No:-16:- Resolved the action taken by Chairperson, Nabadwip Municipality in approving the following Estimate in anticipation of the approval of the Board of Administrators of Nabadwip Municipality

- Estimate No:-04/2020-21 regarding purchase of HBNC kits of HHWs head under NUHM Total estimated cost of Rs 26,600/-

Serial No:-17:- Taken up the report of Mustafizul Sekh regarding adjustment of RS 5,00,000/- taken as advance in connection with COVID-19. This matter has been placed in the BOA meeting for discussion after discussion the said matter is passed & approved.

Serial No:-18:- Taken up the item for consideration of some applications of municipal employees praying for leave as admissible under leave Rules.

And it is resolved that the following employees be and are granted half pay and commuted leave on medical ground for the period mentioned against their names below:-

Sl. No.	Name & Designation of the employees	Period of leave sanctioned	Remarks
1	Tapas Mondal SAE,WS Department	17.08.2020 to until his joining	Medical Leave
2	Chandra Nath Chattopadhyay (Peon)	28.08.2020 to 30.09.2020	Medical Leave

Double number of half pay leave will be debited for their respective half pay leave balance

Serial No:-19:- Resolved the action taken by the Chairperson, Nabadwip Municipality in approving the following site plans in anticipation of the approval of the Board of Administrators of Nabadwip Municipality

- Rupa Ghosh, Buddhadeb Aich & Sanjoy Aich 30, Dearapara Road, Ward No:-17, P.O & P.S:- Nabadwip, Dist:-Nadia, 68 PW, Date:-09.09.2020
- Purabi Sanyal, 47/1 Agameswari Para Road, Ward No:-02, P.O & P.S:-Nabadwip, Dist:-Nadia 43 PW, Date:-25.08.2020.
- Saikat Karmakar, 33/2 Biseswar Chakraborty Road, Ward No:-14, Nabadwip, Dist:-Nadia, 60PW, Date:-03.09.2020.
- Tapas Rarhi & Tumpa Rarhi, 166 No Charichara Bazar Road, Ward No:-17, P.O & P.S Nabadwip, Dist:-Nadia 38 PW, Date:-07.08.2020
- Aparesh Paul, 184/1, Koler Danga Road, Ward No:-19, P.O & P.S:-Nabadwip, Dist:-Nadia, 37PW, Date:-07.08.2020
- Ranjit Karmakar, 58/1, Prachinmayapur Road, Ward No:-05, P.O & P.S-Nabadwip, Dist:-Nadia, 39PW, Date:-07.08.2020.

Serial No:-20:- Resolved the action taken by the Chairperson, Nabadwip Municipality in approving the following Building plans in anticipation of the approval of the Board of Administrators of Nabadwip Municipality


- Rupa Ghosh, Buddhadeb Aich & Sanjoy Aich 30, Dearapara Road, Ward No:-17, P.O & P.S:- Nabadwip, Dist:-Nadia, BP/8/NM/2020-21, Date:-08.09.2020
- Purabi Sanyal, 47/1 Agameswari Para Road, Ward No:-02, P.O & P.S:-Nabadwip, Dist:-Nadia 43 BP/66/NM/2020-21, Date:-25.08.2020.
- Saikat Karmakar, 33/2 Biseswar Chakraborty Road, Ward No:-14, Nabadwip, Dist:-Nadia, BP/74/NM/2020-21, Date:-03.09.2020.
- Tapas Rarhi & Tumpa Rarhi, 166 No Charichara Bazar Road, Ward No:-17, P.O & P.S Nabadwip, Dist:-Nadia BP/60/NM/2020-21, Date:-19.08.2020.

- e) Aparesh Paul,184/1,Koler Danga Road, Ward No:-19,P.O & P.S:-Nabadwip, Dist:-Nadia,BP/59/NM/2020-21,Date:-19.08.2020
- f) Ranjit Karmakar,58/1,Prachinmayapur Road, Ward No:-05,P.O & P.S-Nabadwip, Dist:-Nadia,BP/61/Nm/2020-21,Date:-19.08.2020.
- g) Sujit Kumar Jana 18/2 Basania Patty Lane,,Ward No:-10,P.O& P.S:-Nabadwip,Dist:-Nadia,BP/77/NM/2020-21,Date:-04.09.2020.

Serial No:-21:- Taken up the report of Surajit Saha,officer heading Revenue department,N.M regarding extension of payment regarding municipal tax in connection with land & building which may be paid within September 2020 but due to COVID 19 situation the rebate may be extended upto December 2020. This matter has been placed in the BOA meeting for discussion after discussion the said matter is passed & approved.

Serial No:-22:- Taken up the application received from Sujit Chatterjee owner of a business of Retail sale of Electronic Goods, regarding exemption of license fees in his said business because his business stopped due to COVID 19 situation. This matter has been placed in the BOA meeting for discussion after discussion the said matter is passed & approved.

There being no other item to transact the meeting ends with thanks to & from the chair.


Chairperson
Nabadwip Municipality
Chairperson
Nabadwip Municipality